

Quantity Surveyor at Reputable Company

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Company: Reputable Company

Location: Ghana

Category: business-and-financial-operations

KEY RESPONSIBILITIES

- Prepare accurate and detailed cost estimates for construction projects based on architectural plans, engineering specifications, and other relevant information.
- Develop and manage project budgets, ensuring that expenses are monitored and controlled throughout the project's lifecycle
- Prepare tender documents, contracts, budgets, bills of quantities and other documentation for awarding of contract
- Develop, implement, and communicate safety policies, procedures, and guidelines to all employees
- Liaise with the client and other construction professionals, such as site managers, project managers and site engineers
- Track changes to the design and or construction work and adjust budget projections accordingly
- Generate reports and updates to inform stakeholders about the financial status and progress of the project.
- Maintain clear communication with clients, keeping them informed about cost-related matters and addressing any concerns, they may have.

QUALIFICATION

- Education: Bachelor's degree in Quantity Surveying, Construction Management, Civil Engineering, or a related field (or equivalent experience)
- Membership of a recognized professional body

EXPERIENCE

- Minimum of 7 years' experience on Civil,coastal and marine infrastructure projects

SKILLS AND ABILITIES

- IT inclined and the ability to learn sophisticated design and costing IT packages
- Project management skills
- Problem-solving abilities and attention to detail
- Proven ability to work independently and as part of a team
- Communication and interpersonal skills
- Detail-oriented with strong analytical and problem-solving abilities

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