

Junior Fellow

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Company: ILC Africa

Location: Accra

Category: other-general

ILC Africa is looking for two Junior Fellows to join the organization remotely in a full-time or part-time capacity. The Junior Fellows will be responsible for: Supporting project implementation, monitoring and outreach activities Contributing to the development of proposals, reports and deliverables for submission to donors and clients Supporting information management and the organization of project records Drafting and disseminating key messages on social media and other online platforms Participating in internal and external meetings as needed

Applicant requirements: Bachelor's degree in Management, International Relations, International Development, Business Administration, Marketing, or other relevant fields Minimum 1 year of work experience (may be waived if currently pursuing a Post-graduate/Master's degree) Superior writing skills with capabilities/confidence to draft report summaries and proposal/grant sections using compelling language Strong organizational skills and proactive work ethic

About ILC Africa: ILC Africa is a local network of African offices that drive development solutions in Africa for Africa. We utilize our vast network of on-the-ground local staff and consultants to offer the following service lines: Local Surveys, Assessments, and Evaluations Local Training & Capacity Building Local Staffing Solutions Fellowships/Scholarships, Professional Alumni Network, and Business/Cultural Tours Education Services; Standardized Testing and Tutoring

In our 16th year of service, ILC Africa now spans across West Africa, North Africa, and East Africa. Our stakeholders represent a diverse group of international development firms, non-profit organizations, multi-lateral organizations, national governments, private sector companies, and African citizens.

How to apply: Interested applicants can send your professional CV and Cover

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