

## Data Analyst [Tema]

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Company: BusinessGhana

Location: Tema

Category: business-and-financial-operations

Diplomatic and client focused. Bachelor's degree in a technical field (statistics, mathematics, science, accounting) or related field 1+ years of experience in a business or data analyst role with a bachelor's degree. Analyse and document trade, transactions, and positions business and data requirement

Support development of data reporting products such as dashboards and in-depth quantitative analysis on trends and forecast.

Generate dashboard mockups, charts, use cases, process flow diagrams, and other system documentation.

Collaborate with external client on improving functionality, design and user experience, and endorsing a culture where high-quality data is at the forefront.

Track scope and changes throughout implementation of reports and application changes, keeping stakeholders notified of anticipated completion dates.

Develop a strong understanding of the client processes and procedures and assist with making improvements relative to technology and processes.

Prepare agendas, biweekly status reports and follow-

up actions for meetings with external clients and client's vendors.

Enforce controls and formal reviews of the data to improve data quality, audit trail and transparency.

Rapidly implement changes as policies and programs evolve.

Perform and develop cost analysis for external client management as needed.

Analyse/translate complex data and communicate to our clients in a digestible way

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